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REMARKS

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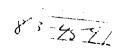
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C. .eral Services Administration Office of Federal Supply and Services

Washington, DC 20406



36-13

MEMBERS, INTERAGENCY COMMITTEE ON TRAVEL MANAGEMENT

As the Chairman of the Interagency Committee on Travel Management, I cordially invite you to attend our next committee meeting on November 22, 1983.

The Committee will meet at 10:00 a.m. in the auditorium at the General Services Administration's National Capitol Region Building, 7th and D Streets, SW., Washington, DC, for the purpose of review and discussing the following items:

- Charge cards and travelers checks; GSA regulations and briefing schedule;
- 2. Update on contract city-pair awards;
- Travel Management Centers;
- 4. Changes to the Federal Travel Regulations (Supplements 8 and 9);
- 5. Per diem and relocation legislation;
- 6. Reinstatement of First Class Accommodations Report;
- 7. Delegation of TMIG functions to GSA.

Should you have any questions concerning this interagency meeting, please contact Ms. Audrey Rish on 557-1253 or Mr. John Millington on 557-1256.

Sincerely yours,

IVAN MICHAEL SCHAEFFER

Director of Transportation Office of Tederal Supply

and Services

cc: Assistant Secretaries and Executive Directors

16.5.6-8.8

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Mr. Harry E. Fitzwater Deputy Director of Administration Central Intelligence Agency Washington, DC 20505